

What can be done if the responsible party still does not agree with the ATP amount after the completion of the full financial determination?

The responsible party may request a local dispute resolution by calling Detroit Wayne Mental Health Authority Customer Service at 313-833-2500. A meeting will be scheduled to review your ATP.

When is Ability to Pay re-calculated?

A re-calculation of a consumer's ATP should be made yearly or if there is a major change in the consumer's financial situation, such as a gain or loss of employment or Medicare.

Where can payments for Ability to Pay be made?

Payments are expected at the time of services. If a portion of a payment is deferred at the time of services, you will receive a bill in the mail at the end of the month. Payments may be made in person or by mail.

What happens if the responsible party does not pay their calculated ATP?

Northeast Guidance Center reserves the right to send unpaid accounts to a collection agency.

Where can more information be found on Ability to Pay?

- Contact your Case Manager
- Northeast Guidance Center's Customer Service Department at 313-824-2593
- Northeast Guidance Center can provide copies of the ATP policy

**Northeast Guidance Center
ACCESS Center
1-877-242-4140**

**Adult Services
12800 E. Warren, Detroit, MI 48215**

**Child, Youth & Family Services
20303 Kelly Rd., Detroit, MI 48225**

**Administrative Offices &
Motor City Clubhouse
2900 Conner, Detroit, MI 48215**

**Phone: 313-308-1400
Website: www.neguidance.org**

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Ability to Pay



313-308-1400

YOUR HEALTH. OUR MISSION.

Ability to Pay and What You Need to Know

What is Ability to Pay (ATP)?

ATP is the fee that is assessed for services provided to a consumer by a Community Mental Health services provider, such as Northeast Guidance Center. The charge for services will be the cost of those services received up to the monthly ATP amount.

Who needs an Ability to Pay?

All consumers receiving services must have an ATP calculated.

Why does Ability to Pay need to be done?

Northeast Guidance Center is required to assess fees for services for all consumers based on their ATP in accordance with the Michigan Department of Health and Human Services Administrative Rules.

When is Ability to Pay calculated?

ATP is to be calculated before, or as soon as possible after the start of services.

What if a Consumer has Medicaid?

If a consumer has a taxable income and has Medicaid, the ATP will be zero.

Who is financially responsible for Ability to Pay?

- Responsibility is calculated for individual consumers, spouses and parents of minor children
- Parents are defined as the legal mother and father of an unmarried child who is less than 18 years of age
- If a child is a minor and a ward of the court or in foster care, the ATP is based on the Medicaid status of income of the child

Are stepparents legally responsible for Ability to Pay?

No, stepparents are not responsible for the ATP.

How long are parents financially responsible for a minor's Ability to Pay?

Once a child turns age 18. Even though the child may still be in school or claimed as a dependent on their parent's income tax return, the parents are no longer financially responsible for their child's services. Once the child turns 18, a new ATP would be calculated and they would then become responsible for their own ATP.

What will happen if an individual fails to supply information regarding insurance benefits or proof of income?

If an individual or responsible party willfully fails to supply relevant financial information, the ATP is calculated to be the full cost of services received by an individual.

What information is required to calculate Ability to Pay?

A copy of the most recently filed Michigan Income Tax Return or the last three months of paycheck stubs is required.

What can be done if an individual feels the ATP amount misrepresents their financial situation?

The responsible party has 30 days to appeal the ATP calculation and request a **full financial determination** in which the responsible party's total financial circumstances, including income, expenses, assets and liabilities, are taken into consideration. The responsible party shall be required to pay the less of the two amounts up to the cost of services.